



Western Montgomery Career & Technology Center Student Driving/Carpooling Permission Form

****THIS FORM MUST BE SUBMITTED NO LESS THAN 24 HOURS PRIOR TO THE REQUESTED DATE OF DRIVING****

Student Name: _____ Program: _____ (circle one) AM PM

Instructor: _____ High School: _____

Make/Model of vehicle: _____ Year: _____ Color: _____

***** Attach a copy of your license or bring your license with you for the office to copy*****
See page two for information on your Registration and Insurance!!!

Reason for driving: (check one)

- Licensed Driver Request for Administrative Permission
- Medical Appointment (submit doctor note the next day) **
- School event: (which event) _____ Instructor: _____
- Field trip (departure/arrival before/after bus transportation)
- Co-operative education/Job Shadowing **
- Biomedical class/Clinical
- COS Salon
- High School closed
- Car Maintenance -> Auto Teacher Signature: _____
- *** Passenger with/I will be driving: _____ (Parents will be notified and BOTH driver and passenger parents must sign off)
- Other Reason _____

Frequency:

- One Date _____
- Weekly (circle those days that apply)
Mon Tue Wed Thu Fri

**** Time:**

(for those students who are job-shadowing or leaving early for a doctor appointment)
FROM: _____ TO: _____

Condition of Agreement to drive to school:

- Student drivers are expected to be in school on time and not leave before their dismissal.
- Unauthorized vehicles are not allowed on school property during school hours. Since parking stickers are not transferable, a student driver must promptly notify the Student Services Office if he or she is no longer using the vehicle authorized on the Student Driving Permission Form.
- Student drivers must abide by state and local traffic laws at all times on school property. For example, speeding tickets can be issued to students who exceed the 15 mph speed limit on school property.
- VALID REGISTRATION AND INSURANCE must be complete and up to date
- Student drivers may not return to their vehicles or move them during the school day without administrative permission.
- Student drivers can face disciplinary consequences for allowing fellow students to be unauthorized passengers in their vehicles. ******* All passengers must have completed their own form with their parent signature giving permission to ride with a student.
- Driving to school is a privilege granted to the student.
- Approval is only for the date(s) listed. Additional requests must be resubmitted on a new form.
- Parking is allowed **ONLY** in designated spots assigned by Administration.

By signing this form, you agree to the rules stated above. Any deviation of the above may lead to demerits or suspension and revoking driving privileges. If this form is being submitted for the purposes of job shadowing or cooperative education, I understand that I agree to release the school from any liability as a result of the transporting of another student. Further, if I am the passenger of another student, I agree to release the school of any liability for allowing me to ride with another student.

Student Signature: _____

Parent Signature (parent must acknowledge the approved passenger, if applicable):

WMCTC Principal Signature: _____ Date: _____

Parking Instructions: _____

******* PA Driving Code: You may not carry more than one (1) passenger under the age of 18 who is not an immediate family member unless one (1) of your parents or guardians is in the vehicle with you. After the first six (6) months of driving on a junior license, the limit is increased to no more than three (3) passengers under the age of 18 who are not immediate family members unless one (1) of your parents or guardians is in the vehicle with you.

******* Attach a copy of your registration and proof of insurance below for you to complete this form!!!!****